



Sustainable Development Policy

Black Country Click Start

Scope:

This policy details the way in which Black Country Click Start (BCCS) will promote sustainable development as part of the Building Better Opportunities programme. BCCS delivery partners will be committed to promote and adhere to sustainable development plans, as part of their Service Level Agreement. All delivery partners will be encouraged to reduce negative impacts on the environment as well as addressing economic and social factors whilst delivering provision.

Statement of policy:

BCCS recognises that all our activities have environmental impacts and our programme has a responsibility to protect the environment and make a genuine difference. BCCS staff, delivery partners and volunteers will consider the effects of all our activities and develop practical policies. We will support and train staff and volunteers to move towards a more environmentally sustainable way of life.

It is our intention to comply with all relevant environmental legislation and regulations and ensure that BCCS delivery partners

- a) Dispose of its waste using a registered waste collector
- b) Observe and comply with the Waste Electrical and Electronic Equipment (WEEE) regulations.

BCCS will establish procedures that address those aspects of our activities, products and services that have significant environmental impacts, and that we can influence. Our main objectives are to continue to minimise:

- a) Our waste and pollution.
- b) Our use of non-renewable energy.
- c) The need to travel, or, if travelling, to use the least polluting form of transport appropriate to each journey.
- d) our use of supplied water, and;
- e) Take into account the environmental and social impacts of BCCS's purchases, with cost not being the only consideration.

BCCS will embed awareness of environmental impact into our everyday decision-making, planning and service delivery by:

- a) Integrating the consideration of environmental concerns and impacts into all of our decision making and activities.
- b) Promoting environmental awareness among our employees, delivery partners and participants and encouraging them to act and work in an environmentally responsible manner.
- c) Reducing waste through re-use and recycling and by purchasing recycled, recyclable or re-furnished products and materials where these alternatives are available, economical and suitable.



BCCS will ensure that our recruitment and placement activities are inclusive as possible to actively encourage social inclusion and through our actions we will aim to preserve and improve the quality of the environment and prepare for expected changes to the environment and climate.

Responsibilities

BCCS Lead Director and Corporate Director are responsible for creating and implementing sustainable development policies and practices. The Project Management Team and ICT Management team are responsible for ensuring all I.T. equipment is purchased and disposed of correctly in line with the sustainable development practices.

The Project Manager Team will promote environmental awareness amongst staff and delivery partners, ensuring guidance is clearly understood. As part of staff induction, new members of staff will be informed of sustainable development and how they can effectively contribute.

The Partnership Manager will be actively encouraged to consider sustainable development in terms of promoting social inclusion and ensure delivery partners are promoting sustainable development ideals. The Partnership Manager will review each delivery partner's sustainable development plan on a six-monthly basis, to assess whether their practices and policies comply with the requirements and to ensure sustainability continues throughout the life of the programme.

The Senior Management Team and Project Management Team are responsible for ensuring sustainable development forms part of each management decision.

All BCCS are responsible for promoting and adhering to sustainable development practices.

This Policy

Applies to all trustees and employees of whg, including volunteers. It applies also to delivery partners: Accord Group, BCHG, Remploy, Citizens Advice Sandwell, Walsall College and Wolverhampton Homes, participants and any other relevant party as deemed appropriate by the whg management team and board.

Review

This policy will be reviewed annually.



Document version control

Title	Black Country Click Start: Sustainable Development Policy
Version	1.1
Publication Date	February 2019
Available at	Permalink not available
Reviewer	Click Start Project Manager
Summary of changes from previous version	N/A

Previous Versions

Version Number	Publication Date	Available At